

**25<sup>th</sup> Sep 09**

**To,  
Director / Principal  
Institutes affiliated to UTU**

**Dear Sir/Madam,**

**Sub: Basic Technical Communication Skill**

**The syllabus for Basic Technical Communication was revised by UTU for B.Tech I Semester 2009-10. The book that is prescribed as per the new syllabi is - Basic Technical Communication by Gupta and Lal. This book is published by Cambridge University Press (I) Pvt. Ltd. under the imprint of Foundation Books, New Delhi. The book will be available in the market by 25<sup>th</sup> September 2009.**

**This information may be communicated to all the Prof. Communication faculties at your institution.**

**Thank you**

**(Prof. D.S. Chauhan)  
Vice Chancellor  
Uttarakhand Technical University**