



UTTARAKHAND TECHNICAL UNIVERSITY

274, Phase-1, Basant Vihar, Dehradun

Affiliation Form For New Colleges

Inspection Date:.....

1. Name of Institution and Address

Name :

Address: Village :

Tehsil :

District :

Pin Code :

Telephone No. :

Fax No. :

2. Name of Society

Address: Village :

Tehsil :

District :

Pin Code :

Telephone No. :

Fax :

3. Year of Establishment

:

4. Status of AICTE/NCTE/APEX BODY Approval

:

5. Name of Courses running in the Institution with Intake

Sl. No.	Name of Course	Intake	Accreditation Status
01			
02			
03			
04			
05			
06			
07			
08			
	Total		

6. Name of Courses, for which Inspection has been made for Temporary/Permanent Affiliation

1.	
2.	
3.	
4.	
5.	
6.	

7. If Inspection is done for Temporary Affiliation, give the No. and date of NOC by the State Govt. with Photostat copy of the same.

.....

8. If affiliation has been obtained earlier, enclose the affiliation letter copy

9. Details of Security money deposited in the University
- a) Is the security money has been deposited for already existing courses as per the following details. (Give the Details and enclosed original copy of Bank Draft)
 B.Tech -Rs. 10 lakh, B.Pharma – 3.00 Lakhs
 B.Arch - Rs. 3.00 lakhs, MCA – Rs. 5.00 lakhs
 MBA – Rs. 3.00 lakhs, Hotel Management – 5.00 lakhs,
 Applied Arts – Rs. 3.00 lakhs.
 B.Ed – 5 lakhs (All norms as per NCTE)

Note:- All norms shall be as per the Apex Body dissections.

- b) Details of amount deposited for new courses
 (i) Bank Draft No. & Date:.....
 (ii) Amount:
10. (a) Details of proposed new/old department's building? Give the details of class room and laboratory.
 (b) Give the details of Workshop Building
 (c) If Institution is going in Second/Third/Fourth Year, Provide the details of facilities.
 (i) Building (ii) Equipment (iii) Laboratory (iv) Laboratory
11. Give the details of Furniture facilities and details of Tables, Chairs for Students.
 12. Give the details of expenditure of Furniture and Equipment separately Enclose the list of equipments.
 13. Is Institutions has its own playground? Provide the details for different games existing at institution.
 14. Give the details of Facilities for student's co-curricular activities.
 15. Details of Lecturer with Name, Education and date of approval for each proposed courses. (Enclose the list).
 16. (a) Principal appointed as per AECTE/NCTE/APEX BODY norms and approved by University (Enclose the approval letter of the University)
 (b) Are Lecturers duly appointed as per AECTE/NCTE/APEX BODY norms and providing education as per AECTE/NCTE/APEX BODY and approved by University. (Enclose the details of Appointed Lectures with qualification and approval letter of the university.)
 17. Total Intake of the Student
 18. For permanent affiliation of proposed course give the details of first year Intake and actual from last 04 years with their result.

Sl. No.	Year	Approved Intake	Actual Admission	Percentage of Overall Pass out students (Last year students)

19. In Institution conducting examination from last three years successfully, whether any kind of charge for mass copying or any other malpractice has been imposed, if yes give details.
 20. Is the Governing Body of the Institution is constituted as per norms and approved by University? (Enclose the letter of approval of university)

(28) Compulsory requirement

(a) Availability of Land

Type of Land (Rural /District Headquarter/State Capital/Metro City)	Available Land on the basic of type of Land (In Acres)	Total Available Land (In acres)	Shortage , if any	
			Area (In acres)	Percentage

(1) Is the is surrounded by boundary walls/fencing- Yes/No

- (2) (i) Is the available land is in single /part(Yes/No)
(ii) If not give details of number of part
(iii) Give the details of spacing between plots

(b) Building (Total covered area of Constructed building for presently running courses)

As per AICTE/NCTE/APEX BODY norms , Available Area (in Sq.M)	Total available area (In Sq.m)	Shortage, if any	
		In Sq.m	Percentage

(c) Total Proposed Area for Courses running at present

Details	Desirable as per Norms	Available in Institution	Shortage, if any	
			No.	Percentage
Class Room				
Tutorial Hall				
Drawing Hall				
Computer Centre				
Library				
Total No. and Area for all Labs and Workshop				

(i) Whether the class room, tutorial room, drawing hall, computer centre, library, laboratory and workshops are well equipped (Yes/No).

- (ii) Whether the laboratories and workshop facilities as per AICTE/NCTE/APEX BODY standards are available for all classes. (Yes/No)
- (iii) Is the area available for courses are well sufficient enough (Yes/No)

(d) Details of covered area for presently running Lab and Workshop Programme

Sl. No.	Name of Lab/Workshop	Carpet Area as per norms (In Sq.m)	Shortage, if any	
			Area (In Sq.M)	Percentage

(e) Computer facility for currently running courses.

Sl. No.	Details	Desirable as per Norms	Available	Shortage, if any	
				No.	Percentage
1.	No. of Computer Terminals				
2.	Hardware Specification				
3.	No. of Terminals on LAN/WAN				
4.	Respective Legal Software				
5.	Peripheral(s)/Printers				
6.	Internet Accessibility in KBPS and Hours				

(f) Library (For presently running courses)

Details of Expenditure on purchase of Books in last three years

Year

Year

Year

Sl. No.	Details	Desirable as per Norms	Available	Shortage, if any	
				No.	Percentage
1.	No. of Titles of Books				
2.	No. of Volumes of Books				
3.	No. of Journals (National/International)				
4.	Stacking/Seating Capacity				
5.	Availability of Photocopy facility				
6.					

(g) Desired Faculty

- (1) Is full time principal (As per AICTE/NCTE/APEX BODY norms) appointed (Give answer in Yes/No)
- (2) Status of Faculty for courses presently running (Visiting Faculty not to be including)

Sl. No.	Teaching Faculty	Desired	Availability			Shortage if any	
			Full time	Adhoc	Visiting	No.	Percentage
1.	Principal/Director						
2.	Professor						
3.	Assistant Professor/Reader						
4.	Lecturer						
	Total						

- (3) Is Salary have been given to the faculty as per AICTE/NCTE/APEX BODY norms? (Details of confidential report of discussion with faculty members by inspection committee)
- (4) Payment of salary by Cash or Bank?
- (5) List of Technical/Non Teaching/Supporting Staff (List to be enclosed)

Sl. No.	Supporting Staff	Desired	Availability		Shortage if any		
			Appointed	Identified	Total	Number	Percentage
1.							
2.							
3.							
4.							
	Total						

- i) Status of Salary Payment -Yes/No
- ii) Payment through bank -Yes/No
- (h) Annual Budget (Financial Year 2006-07)
Income
Expenditure
Savings
29. Declaration by Inspection Committee
30. Recommendation of Inspection Committee for Affiliation of Proposed Subjects (If any)
31. Name of Inspection Committee Members (1) Signature (2) Signature
Name and Signature Name Name
Date:

Details of Inspection Committee:

Name and Designation	Address	Phone (Office/Resi) Fax/Mobile No.